



FUNCTION BOOKING FORM

Name: _____ Membership No: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Date of Function: _____ Start/Finish times: _____

Room (Please circle): Main Deck / Function Room.

Reason for function _____ No. of People (approx): _____

Bar Requirements (eg. Bar Tab): _____

Catering Requirements (eg: Platters, Buffet, BBQ Menu or Main Menu): _____

(Catering form with final numbers must be received at least five (5) days prior to function date)

Additional Requirements: _____

Booking Terms and Conditions: (Please read the following carefully)

Room hire fees must be paid within **fourteen (14)** days of booking the venue to confirm your booking. Room hire is not confirmed until all monies are received. As the club will refuse any other booking for the area on this date, this amount is non-refundable. Should your function numbers drop below minimum number of guests, your exclusive use of the area may be revoked and the Club has the right to utilize part of the area for other guests. Maximum of one area bookable per function. Function areas are not available for set up until 4:00pm

Catering: All catering is to be provided by the Club's caterers. Final numbers must be supplied to the club at least five (5) days prior to the function date. All monies are to be paid in full at least three (3) days prior to the function date. Charges will be made based on the confirmed numbers.

Liquor Licence: The Club's liquor licence hours are from 10:00am to 12 Midnight Monday to Sunday. The club's liquor licence does not allow any alcoholic beverages to be brought onto the premises. Please be aware that the Club is not permitted by law to serve alcohol to intoxicated persons or persons under 18 years of age. Entertainment content and volume restrictions apply. Entertainment on the Main Deck must cease no later than 11:00pm. Amplified and non amplified entertainment is not permitted on the ForeDeck (Beer Garden).

Damage: Any damage that is deemed to be not fair wear and tear due to inappropriate behavior will result in the organiser being responsible for any cost incurred. The Club reserves the right to request a bond, which is fully refundable on the successful completion of your function.

Management reserves the right to cancel any function if any of the above terms and conditions are not met.

Prices quoted are correct at time of printing whilst every effort will be made to keep these prices as standard, management reserves the right to change prices without prior notice. All prices quoted are inclusive of the Goods and Service Tax (GST).

I/We _____ have read and agree to all of the terms and conditions set out in this agreement.

Signature _____ Date ____/____/____

Office Use:

Booking Accepted: (Y/N) _____ Room Hire Fee Received: (Date) _____ (Amount) \$ _____